

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Comprehensive Financial Management System (CFMS) – National Institute for Smart Government (NISG) identified and appointed as consultant – Constitution of Steering Committee and Working Group – Orders – Issued.

FINANCE (IOC&IT) DEPARTMENT

G.O.Ms.No. 237

Dated: 14-08-2008

O R D E R:

Finance Department is presently having Integrated Financial Information System (IFIS) facility through which the information from the field is gathered. This facility is not up-to-date and is based on out dated technologies having been operationalized quite some years back. There is a huge time lag between the actual transaction taking place and information flowing to the head office from the IFIS system, the lack of up-to-date system is constraining the department from taking up corrective actions as required immediately which would facilitate better financial management. Keeping this in view, the National Institute of Smart Government (NISG) which is a company in which the Government of Andhra Pradesh and Government of India have shares, located at Hyderabad, was requested to prepare a road map for putting in place a comprehensive IT solution for the Finance Department so that real time information is available. They made a preliminary study and came up with a Techno-Commercial proposal for taking up the work. They have put the whole thing in two phases. Phase I would up to the preparation of Detailed Project Report and the Phase.II would be (after DPR is approved) the subsequent selection of implementing agency and overseeing the implementation of Comprehensive Financial Management System.

2. After careful consideration, Government have decided to entrust the task of implementing Comprehensive Financial Management System (CFMS) Phase I to NISG. The objectives of Comprehensive Financial Management System are:

- To improve Financial Management & Discipline
- To establish an efficient & integrated financial management system
- To create a seamless interface with institutional stakeholders
- To provide efficient & transparent services.

The expected outcomes of CFMS are:

- Streamlined transaction flow
- Single Source of Truth
- Smooth interface
- Standardized processes

The indicative timelines are:

Phase/Stage	Deliverables	Timeline
Conceptualize	Project inception Report	29 <sup>th</sup> Oct 08
	As-Is report	
	Best Practice Report	
	Roadmap for establishing comprehensive financial management in GoAP	
Architect	Implementation Model	26 <sup>th</sup> Nov 08
	Detailed Project Report	

3. As development of CFMS is extremely large and complex, it has several coordination requirements. In order to ensure proper coordination and guidance it is proposed to have one steering committee and one working group for successful execution of the project. Accordingly steering committee and working group are hereby constituted with the following:

Steering Committee Composition	Working Group Composition
<ul style="list-style-type: none"> <li>Principal Finance Secretary (Chairman)</li> <li>Principal Finance Secretary (R&amp;E)</li> <li>Principal Finance Secretary (IF)</li> <li>Finance Secretary (FP)</li> <li>Finance Secretary (W&amp;P)</li> <li>Secretary, IT&amp;C Department</li> <li>Director of Treasuries &amp; Accounts</li> <li>Director of Works &amp; Accounts</li> <li>Y.Rama Krishna J.S Finance (Convenor)</li> </ul>	<ul style="list-style-type: none"> <li>Finance Secretary (FP) (Chairperson)</li> <li>Director of Treasuries &amp; Accounts</li> <li>Pay &amp; Accounts Officer, Hyderabad</li> <li>Director of Works &amp; Accounts</li> <li>Dist Treasury Officers of Chittoor &amp; Kurnool</li> <li>P.Keshav Rami Reddy Jt.Director (WA)</li> <li>P.V.Ramana Rao, Finance (Computers)</li> <li>Smt.M.Usha Rani, SO, Finance</li> <li>S.Ansar Ahmed, SO, Finance</li> <li>Y.Rama Krishna, JS Finance (Convenor)</li> </ul>
<b>NISG/Deloitte</b> <ul style="list-style-type: none"> <li>CEO or his representative</li> <li>Team Leader or his representative</li> </ul>	<b>NISG/Deloitte</b> <ul style="list-style-type: none"> <li>General Manager/Manager (Project)</li> <li>Project Manager or his representative</li> </ul>
<b>Key Officials of</b> <ul style="list-style-type: none"> <li>Ministry of Finance, GOI</li> <li>Reserve Bank of India</li> <li>Accountant General, AP</li> <li>SBI/SBH</li> </ul>	<b>Representatives of</b> <ul style="list-style-type: none"> <li>Ministry of Finance, GOI</li> <li>Reserve Bank of India</li> <li>Accountant General, AP</li> <li>SBI/SBH</li> <li>State Government’s 5 select Departments: <ul style="list-style-type: none"> <li>Revenue (CT)</li> <li>Irrigation</li> <li>Social Welfare</li> <li>PR &amp; RD</li> <li>Home (Police)</li> </ul> </li> </ul>

4. The functions of project Steering Committee and Working Group are as follows:

Project Steering Committee	Working Group
<ul style="list-style-type: none"> <li>Provide strategic Guidance and Leadership</li> <li>Handle critical internal communication within FD and Subordinate offices</li> <li>Coordination with other State Government Departments and Stakeholders</li> <li>Approve the objective &amp; deliverables</li> <li>Intervene as appropriate to facilitate smooth progress of the project</li> <li>Approve recommendations and action plans</li> </ul>	<ul style="list-style-type: none"> <li>Guide NISG and Deloitte team on domain and organization aspects.</li> <li>Communication and Coordination within Finance Dept.</li> <li>Direct and organize internal resources to provide data for analysis</li> <li>Facilitate and participate in meetings with other stakeholders</li> <li>Actively participate in training and workshops</li> <li>Review project progress from time to time</li> <li>Validate/approve interim conclusions</li> </ul>

5. The Project Steering Committee will meet once in fortnight and Working Group will meet once in a week.

6. As part of the CFMS study, NISG consultants will cover select 5 departments viz., Revenue (CT) Dept, Irrigation Dept, Social Welfare Dept, PR&RD and Home (Police) for detailed departmental review. In the detailed departmental review, NISG will also study one subordinate office of each department viz., HOD, Statutory agency/Corporation, Dist Office and Subordinate office (field level)

7. NISG consultants will also study select 5 treasuries/PAOs viz., Dist Treasuries of Kurnool and Chittoor, (including 3 sub-Treasuries of these two districts) Pay & Accounts Office, Hyderabad, Pay & Accounts Office, (W&P) Hyderabad, Pay & Accounts Office (W&P) Karimnagar.

8. The Steering Committee and Working Group constituted in para 3 above shall meet periodically and coordinate/guide/render assistance to NISG consultants to accomplish their task in time.

9. NISG are requested to complete the task in the time lines specified.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

I.Y.R KRISHNA RAO  
PRINCIPAL SECRETARY TO GOVERNMENT

To

1. The Chief Executive Officer,  
National Institute of Smart Government  
Hyderabad.
2. All Members of Steering Committee
3. All Members of Working Group
4. All Departments of Secretariat
5. A.G/A.P Hyderabad
6. PAO, Hyderabad.  
SF/SCs.

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SECTION OFFICER.